

A G E N D A

JAMES CITY SERVICE AUTHORITY BOARD OF DIRECTORS

County Government Center Board Room

December 8, 2009

7:00 P.M.

A. CALL TO ORDER

B. ROLL CALL

C. CONSENT CALENDAR

1. Minutes – November 24, 2009, Regular Meeting
2. Grant Award – Wellhead Protection – \$15,000
3. Bid Award – College Creek 12-inch Waterline Crossing

D. BOARD REQUESTS AND DIRECTIVES

E. ADJOURNMENT to 7 p.m. on January 26, 2010

120809bod_age

AT A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE JAMES CITY SERVICE AUTHORITY, JAMES CITY COUNTY, VIRGINIA, HELD ON THE 24TH DAY OF NOVEMBER 2009, AT 7:00 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.

A. CALL TO ORDER

B. ROLL CALL

Bruce C. Goodson, Chairman
John J. McGlennon, Vice Chairman
Mary Jones
James O. Icenhour, Jr.
James Kennedy

Sanford B. Wanner, Secretary
Leo P. Rogers, County Attorney
Danny Poe, Wastewater Engineer

C. CONSENT CALENDAR

Mr. McGlennon made a motion to adopt the Consent Calendar.

The motion passed by a unanimous voice vote.

1. Minutes – October 27, 2009, Regular Meeting
2. Bid Award – James City Service Authority Operations Center – \$2,251,000

RESOLUTION

BID AWARD – JAMES CITY SERVICE AUTHORITY, OPERATIONS CENTER – \$2,251,000

WHEREAS, the plans and specifications for the construction of the James City Service Authority (JCSA) Administration and Operations Center have been advertised, competitively bid, and publicly opened on November 12, 2009, with Raymond Key Construction submitting the lowest bid out of 15 firms submitting bids; and

WHEREAS, Raymond Key Construction's bid is within budget and the architect/engineer's estimate of \$2.5-2.7 million, and adequate funds have been allocated within the JCSA's Capital Improvement Projects budget.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, hereby awards the contract to construct the JCSA Administration and Operations Center to Raymond Key Construction in the amount of \$2,251,000.

3. Groundwater Mitigation Program – Memorandum of Agreement with Hampton Roads Planning District Commission

RESOLUTION

GROUNDWATER MITIGATION PROGRAM – MEMORANDUM OF AGREEMENT (MOA)

WITH HAMPTON ROADS PLANNING DISTRICT COMMISSION (HRPDC)

WHEREAS, in 1994, James City County entered into a Memorandum of Agreement (MOA) with the Hampton Roads Planning District Commission to provide assistance with the region's groundwater mitigation and management program; and

WHEREAS, the agreement's third five-year term will soon expire; and

WHEREAS, the two original terms of the Agreement were between James City County and the Hampton Roads Planning District Commission (HRPDC); and

WHEREAS, it has been determined more appropriate that the Agreement is between the HRPDC and the James City Service Authority (JCSA) because the permits for groundwater withdrawals are issued to the JCSA.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, authorizes the General Manager of the JCSA to sign the Groundwater Mitigation Program MOA with HRPDC.

D. BOARD REQUESTS AND DIRECTIVES

Mr. Icenhour commented on advertisement of the change in the water-efficient appliance rebate program for the benefit of the public.

Mr. Poe stated that he did not have the details, but he understood there were changes in that program.

Mr. Icenhour stated that the changes would likely be pushed back to January 1, 2010, according to Mr. Larry Foster. He commented on the closure of the International Paper, and stated that based on groundwater withdrawal criteria the system will still be over-allocated. He stated that at the State level, the allocation model was not accurately predicted. He stated concern if there is over-allocation of existing water. He commented that the Franklin paper mill was grandfathered and would not pass current groundwater withdrawal requirements. He stated that local governments should not expect the excess water which would have been used by the paper mill to increase their allocations.

Mr. Goodson commented that the State would place monitoring wells in the area near the paper mill and monitor them as the usage decreases at the paper mill to develop real data.

E. ADJOURNMENT to November 24, 2009, at 7:00 p.m.

Mr. Kennedy made a motion to adjourn.

The motion passed by a unanimous voice vote.

At 8:47 p.m. Mr. Goodson adjourned the Board of Directors until 7 p.m. on December 8, 2009.

Sanford B. Wanner
Secretary to the Board

112409bod_min


MEMORANDUM

DATE: December 8, 2009
TO: The Board of Directors
FROM: Beth Davis, Utility Analyst, James City Service Authority
SUBJECT: Grant Award – Wellhead Protection – \$15,000

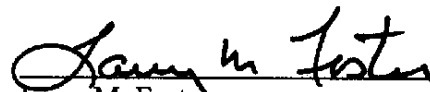
The James City Service Authority (JCSA) has been awarded a Wellhead Protection Grant from the Department of Environmental Quality in the amount of \$15,000. The funds are to be used to properly abandon old, unused wells through the JCSA's Cap It Well Abandonment Program.

The grant requires no match.

Staff recommends adoption of the attached resolution.


Beth Davis

CONCUR:


Larry M. Foster

BD/nb
GA_WellheadPro_mem

Attachment

RESOLUTION

GRANT AWARD – WELLHEAD PROTECTION – \$15,000

WHEREAS, the James City Service Authority (JCSA) has been awarded a Wellhead Protection Grant from the Department of Environmental Quality in the amount of \$15,000; and

WHEREAS, the funds are to be used to properly abandon old, unused wells through the JCSA's Cap It Well Abandonment Program; and

WHEREAS, there is no match required of this grant.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, hereby authorizes the following budget appropriation to the Water fund:

Revenue:

Wellhead Protection Grant – FY 2010	<u>\$15,000</u>
-------------------------------------	-----------------

Expenditure:

Cap It Well Abandonment Program – FY 2010	<u>\$15,000</u>
---	-----------------

Bruce C. Goodson
Chairman, Board of Directors

ATTEST:

Sanford B. Wanner
Secretary to the Board

Adopted by the Board of Directors of the James City Service Authority, James City County, Virginia, this 8th day of December, 2009.

GA_WellheadPro_res

MEMORANDUM

DATE: December 8, 2009
 TO: The Board of Directors
 FROM: Michael D. Vergakis, P.E. Chief Engineer-Water, James City Service Authority
 SUBJECT: Bid Award – College Creek 12-inch Waterline Crossing – \$272,500

The plans and specifications for the replacement of the College Creek waterline crossing have been publicly advertised and competitively bid. The project consists of the installation of a 12-inch water main which includes an aerial crossing of College Creek at the north end of the Route 199/College Creek Bridge (map attached). The project is necessary to replace the existing failed submerged waterline crossing of College Creek and to re-establish a backup water supply and enhance fire flows for the Williamsburg Landing and Lake Powell Road area. Eight bids were received as follows:

<u>Firm</u>	<u>Amount</u>
Toano Contractors, Inc.	\$272,500.00
Henry S. Branscome	282,129.06
Lyttle Utilities	299,700.00
George Nice and Sons	336,180.00
J. Sanders	348,200.00
T. A. Sheets	374,000.00
Crofton Diving	560,349.00
Walter C. Via	589,000.00


Toano Contractors, Inc., bid has been determined to be responsive and responsible.

The bid is in-line with the engineer’s final cost estimate of \$375,000 and adequate funds are available for the project.

Staff recommends approval of the attached resolution authorizing the College Creek 12-inch Waterline Crossing Project to Toano Contractors, Inc., in the amount of \$272,500.

 Michael D. Vergakis

CONCUR:



 Larry M. Foster

MDV/nb
 BA_CollegeCrk_mem

Attachment

RESOLUTION

BID AWARD – COLLEGE CREEK 12-INCH WATERLINE CROSSING – \$272,500

WHEREAS, the plans and specifications for the College Creek 12-inch Waterline Crossing Project have been publicly advertised and competitively bid with eight firms submitting bids, ranging from \$272,500 to \$589,000; and

WHEREAS, Toano Contractors, Inc., submitted the low bid and has been determined capable of completing the project.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, hereby awards the College Creek Waterline Crossing Project to Toano Contractors, Inc., in the amount of \$272,500.

Bruce C. Goodson
Chairman, Board of Directors

ATTEST:

Sanford B. Wanner
Secretary to the Board

Adopted by the Board of Directors of the James City Service Authority, James City County, Virginia, this 8th day of December, 2009.

BA_CollegeCrk_res

